



ALOUETTE FLYING CLUB LTD.

Registered Office:

**Building C700
East Camp
Biggin Hill Airport
Westerham
Kent
TN16 3BN**

Registered Number:

1142856

RULES

Amended by A.G.M April 1995

Amended by A.G.M. June 2000

Reprinted April 2001

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THESE RULES CONSIST OF THE FOLLOWING PARAGRAPHS

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RULES

1. The name of the Club shall be ALOUETTE FLYING CLUB LTD.

2. The clubroom of the Club shall be Building 448, Biggin Hill Aerodrome; or at such other address as the Club may in General Meeting determine.

3. The Club shall be a Members' Club, comprising a company limited by guarantee, not having a share capital: and shall consist of Full Flying Members together with such Honorary Members and Social Members as hereinafter mentioned.

4. These Rules are formulated and apply in conjunction with the Memorandum and Articles of Association.
 1. In accordance with 35(d) of the Articles of Association the Committee of Management adopted these Rules on the 23rd October 1977.

 2. These Rules shall be displayed on the notice board in the clubhouse at all times.

 3. Any amendments or additions to these Rules will be displayed on the notice board in the clubhouse and announced in the Club magazine "BEACON".

MEMBERSHIP

5. Classification of membership:

- a) Full Flying Member: entitled to all privileges and be subject to all the conditions as set out in these rules.
- b) Honorary Member: entitled to all privileges and be subject to all the conditions as set out in these rules
- c) Annual Social Member: entitled to all privileges and subject to all the conditions as set out in these rules, insofar as they apply, but shall have no right to vote at General Meetings; furthermore shall have no right to fly as pilot in command or as crew or to receive instruction in flying.
- d) Associate Social Member: entitled to be carried as a passenger in aircraft operated by the Club and shall be subject to all the conditions as set out in these rules, insofar as they apply, but shall have no right to vote at General Meetings; furthermore shall have no right to fly as pilot in command or as crew or to receive instruction in flying. The privileges of Associate Social Membership do not extend to purchasing drinks at the bar. Membership shall apply for one day only and terminate at 23.59 hours on that day.

5.1 Unless and until otherwise determined by the Committee of Management either generally or in any particular case every Member of the Club shall be a Member of the Company shall cease to be a Member on their ceasing to be a Member of the Club. Every candidate for membership, (other than the Founder Members or as in 5(d) above), must apply for membership on the form provided by the Club, signing an undertaking to comply with these Rules and be proposed by one Member of the Club and the proposal must be seconded by another Member. Every candidate for Associate Social Membership must apply for membership on the form provided by the Club signing an undertaking to comply with these Rules and be proposed by one Member of the Club vouching for the candidate's fitness for membership.

5.2 No person becoming a Member without prior nomination or application may be admitted to the privileges of membership as in 5(a), (b) or (c) without an interval of at least two clear days between their becoming a Member and their admission.

Applications as in 5(a) and 5(c) will serve a three month probation period before full membership is confirmed.

5(a) PPLs. shall attend a Committee meeting for approval before checking out on an aircraft and flying.

5(b) Students may start training, but must attend a Committee meeting during the three months probationary period.

- 5(c) Social Members applications forms to go before the Committee for approval before becoming a Member.

Until there shall be ten members of the Club election of members as in 5(a), (b) or (c) may be by a majority of votes at a meeting of which all the founder members and such persons as shall then already have been admitted to membership under this rule shall have been given two clear days notice.

- 5.3 Honorary Members, who shall not be liable to pay any entrance fee or subscription, may be elected by the Committee of Management, so, however, that there shall not at any one time be more than ten Honorary Members.
- 5.4 No person under the age of eighteen years shall be a member of the Club unless authorised by their parent or guardian who shall sign the form of application for membership provided by the Club, undertaking that said applicant will comply with these Rules.
- 5.5 Any Member must on request of any authorised official or an Instructor of the Club identify themselves if called upon to do so.

SUBSCRIPTION

6. The annual subscriptions for a Full Flying Member shall be such a sum as the Committee of Management may from time to time determine and for a Social and Associate Social Member a sum similarly determined. At the discretion of the Committee of Management a Full Flying or Social Member may be allowed to pay a reduced subscription for any period less than one year.
- 6.1 Annual subscriptions shall be payable on election as provided in Rule 6.2 and thereafter without demand on the 1st of April in every year. The Committee of Management may terminate the membership of any Member whose subscription remains unpaid on the 30th day after the due date and at their discretion invite such person to re-apply for membership.
- 6.2 No person shall be admitted to membership and derive the benefits and facilities of the Club until having been elected as provided in Rule 5.2 and shall have paid to the Club the appropriate subscription and any other money due.

MEMBERS POSTAL ADDRESSES

6. Each Member shall keep the Secretary informed at the Secretary's office on the Club premises of that Member's private address or some other address at which communications may be addressed and where appropriate shall provide their current email address.

RESIGNATION

8. Any Member intending to withdraw or resign from the Club shall signify in writing to the Secretary their intention to do so on or before the first day of March, and in default thereof shall on re-election become liable for the subscription for the ensuing year.

COMMITTEE AND OFFICERS

9. The affairs of the Club in all matters not in these rules reserved for the Club in General Meeting shall be managed by the Committee of Management of the Club.
 - 9.1 The Committee of Management shall consist of not less than five or more than ten Members of the Club who shall be elected annually at the Annual General Meeting of the Club. They shall all go out of office in every year, but shall be eligible for re-election.
 - 9.2 No more than three Social Members shall be elected to sit on the Committee of Management at any one time.
 - 9.3 The Committee of Management may appoint one or more SubCommittees for such purposes as it may deem appropriate. Four Members shall constitute a quorum of the Committee of Management and two a quorum of a Sub-Committee.

FINANCES AND ACCOUNTS

10. The income and property of the Club, whencesoever derived, shall be applied solely towards the promotion of the objects of the Club.
 - 10.1 The Treasurer shall keep such proper books of account as will enable him/her to present at every Annual General Meeting of the Club, or at any other time if required (on reasonable notice to him/her) by the Committee of Management, an accurate report and statement concerning the finances of the Club; including a separate statement with regard to the purchase and supply of tobacco and intoxicating liquor, for the preceding year, or for the current year as the case may be, and shall present such report and statement accordingly.
11. The supply of intoxicating liquor in the Club premises will be permitted during the following hours:
Monday to Saturday 11.00am to 11.00pm. Sundays, & Good Friday 12.00am to 10.30pm
Christmas Day 12.00am to 3.00pm and 7.00pm to 10.30pm.

No intoxicating liquor shall be supplied to Members or to any other persons on the Club premises otherwise than by or on behalf of the Club.

Persons other than Members and their guests may be admitted to the Club premises and intoxicating liquor may be sold by or on behalf of the Club to such persons and their guests for consumption on the premises, at a function provided that:

- a) The persons are attending the Club premises for a particular function, authorised by the Committee of Management, such persons having similar interests to those of the Club or the Members or -
- b) Such function is promoted by a Member of the Club and is authorised by the Committee of Management -
- c) Such function is not within sub-paragraphs (a) and (b) but is limited to functions authorised by the Committee of Management not less than 21 days prior to the date of the function.

Such persons shall comply with the Rules of the Club. Any Member present may refuse entry to the Club Premises at the occurrence of any such person if this is in the Club's interest. The Committee of Management may refuse entry to the Club Premises of any such person if this is in the Club's interest.

No person under the age of 18, whether a Member or not, may purchase or consume intoxicating liquor on the Club premises.

The Chief of Police shall be given at least 48 hours notice by a Member of the Committee of Management that the Club intends to admit non-members as in (a), (b) or (c) above to the Club premises.

11.1 The Committee of Management shall arrange the supply of intoxicating liquor by the Club to Members, and to other persons on the Club premises, and shall secure the due observance of the provisions of the Licensing Act 1964 & 1988, and all Acts relating thereto, and of any conditions attached to any licence held by or on behalf of the Club or to any registration certificate granted in respect of the Club premises.

11.2 No person shall be paid at the expense of the Club any commission, percentage or similar payment on or with reference to purchases of intoxicating liquor by the Club; nor shall any person directly or indirectly derive any pecuniary benefit from the supply of intoxicating liquor by or on behalf of the Club to Members or Guests, apart from any benefit accruing to the Club as a whole.

GENERAL MEETINGS

12. An Annual General Meeting of the Club shall be held every year, and there shall not be more than fifteen months between one Annual General Meeting and the next. Notice of the day and time of the Annual General Meeting shall be posted in the Club in the manner prescribed in Rule 19 for a period of at least 21 days before such day.
 - 12.1 A General Meeting of the Club may be summoned at any time by the Committee of Management and shall so be summoned immediately upon not less than 10% of Members, (each being entitled under Rule 12.2 to vote), delivery to the Committee of Management a written request in that behalf. A General Meeting shall be summoned by causing a notice thereof to be posted in the Club premises in the manner prescribed in Rule 19 for a period of at least 21 days immediately before the day appointed for the meeting.
 - 12.2 At any General Meeting of the Club every Member of the Club as in Rule 5(a) and (b) shall be entitled to be present and every such Member shall be entitled to one vote upon every question raised. However, no Member shall be entitled to vote at any General Meeting, unless all moneys presently payable by the Member to the Company or the Club shall have been paid.

GUESTS

13. Members may introduce and entertain guests at the Club, and there shall be kept at the Club premises a Visitors' Book which both the Member and the Guest shall sign.
 - 13.1 The Member introducing a guest shall be responsible for the Guest strictly observing these Rules and the Club bylaws and shall not leave the Club premises before the Guest.
 - 13.2 Guests are not permitted to purchase drinks at the bar.
 - 13.3 No person whose membership of the Club has been terminated under Rule 15.3 or is for the time being suspended under Rule 16.1 or whose application for membership has at any time been rejected, shall be introduced as a Guest.

- 13.4 No Member shall entertain on the premises more than three Guests at any one time. No person may be introduced as a Guest on more than three occasions during any one calendar year.
- 13.5 The Committee of Management reserve the right to refuse entry to the Club of any Guest(s) if this is in the Club's interest.

BYLAWS

- 14. The Committee of Management may from time to time make vary and revoke bylaws (not inconsistent with these rules) for the regulation of the internal affairs of the Club and the conduct of Members, and the bylaws for the time being in force shall be binding on all Members.

CONDUCT OF MEMBERS

- 15. No betting shall be allowed in the Club. No lottery shall be promoted by any Member or Officer on behalf of or in any way connected with the Club or with any entertainment or event held by or in connection with the Club without the previous written authority of the Committee of Management. Gaming shall be permitted in the Club, so, however, as not to contravene any of the provisions of any statute for the time being in force.
 - 15.1 The Committee of Management may suspend the membership of any Member whose conduct, whether on the Club premises or elsewhere, is, or has been in the opinion of the Committee contrary to the interests of the Club or injurious to its reputation.
 - 15.2 Immediately upon the suspension under Rule 15.1 of the membership of any Member, the Committee of Management shall:
 - i) cause a meeting of the Committee of Management to be summoned for a day not later than the fourteenth day following the suspension;
 - ii) give notice to the suspended Member at his/her address as last notified to the Secretary under Rule 7 of his suspension, and inform him/her that if he/she so desires he/she may be present at the said meeting.
 - 15.3 At any such meeting any allegation(s) against the suspended Member shall be related (in his/her presence if he/she attends) to the meeting by a Member of the Committee of Management and the suspended Member shall (if he/she desires) be heard in answer, a reasonable adjournment to enable him/her to prepare his/her answer being allowed him/her at the discretion of the meeting. The decision of the Committee of Management at the said meeting or at any adjourned meeting whether to reinstate the suspended Member or to terminate his/her membership shall be taken by vote, and shall be final and conclusive.

- 15.4 The Committee of Management shall have power to delegate to such officials as it may decide, complete authority to control the premises and where necessary in the interest of Members generally, the activities of Members while on the Club premises. Any such official may, if in his/here opinion it is desirable, request any Member to leave the Club premises. In such circumstances, the Member concerned must comply with this request, and will have the subsequent remedy only of recording any objection for the consideration of the Committee of Management who at their discretion shall decide upon any other action to be taken.
- 15.5 No Member shall do or cause to be done any act or thing which might cause the premium(s) paid by the Club or the aircraft owner(s) to be increased in respect of any policy or policies of insurance affected, or which might avoid or invalidate or otherwise jeopardise or prejudicially affect any such policy and shall be deemed to be subject to the terms and conditions of such policy or policies. Every Member shall be deemed to have full notice and knowledge of the contents and terms of such policy or policies which may be inspected from time to time on application to the Secretary.
- 15.6 Members' motor vehicles may only be parked in the places which are from time to time designated by the Club or aerodrome controlling authority, and all Members shall observe the regulations issued by the aerodrome controlling authority in respect of movements of motor vehicles on the aerodrome taxi-ways, roads and other spaces. The Club shall be under no liability in respect of any loss or damage sustained by the Member by leaving a motor vehicle in any place designated by the Club.
- 15.7 No Member(s) shall conduct, manage or operate the business or activity or operations of another flying club or flying group on or within the premises of the Club without the express written consent of the Committee of Management.
- 15.8 The Committee of Management shall decree any pilot not flying a Type A aeroplane within a 56-day period shall be at an Instructor's discretion the subject of a check flight.

MEMBERS PROPERTY

16. The Club does not accept any liability or responsibility for the loss of or damage whether caused by accident, negligence or otherwise for Members property left in any aircraft operated by the Club or on any part of the Club premises.

17. All breakages or damage to the property owned by or in the custody or control of the Club shall be made good by the Member causing such breakage or damage, or in the case of such breakage or damage caused by a visitor or Guest, by the Member introducing such visitor or Guest.

18. Insofar as the afore mentioned insurance policies permit, the Club shall extend to Members the protection of such policies against legal liability for loss, injury or damage to third parties, (other than Members of the Club), legal liability in respect of passengers and legal liability for loss or damage to the aircraft operated by the Club and other property of the Club or aircraft owner(s) caused by any Member unless such loss, injury or damage was directly or indirectly caused by negligent act, wilful misconduct, default or omission of such Member or the non-observances by such Member of the Club Rules or aerodrome and flying regulations or of any air navigation convention, act, rule, order direction or regulation made by Government or local authority or of the conditions of any policy of insurance held by the Club or aircraft owner(s), in which case the Member shall be liable to the Club or aircraft owner(s) for such loss, injury or damage and the Club or the aircraft owner(s) reserve the right to take legal proceedings to recover from the Member, or in the case of a Member under the age of eighteen years, their parent or guardian, in respect thereof. For the purposes of this Rule 'passenger' shall be deemed to be any Member approaching getting on to, dismounting or departing from any aircraft operated by the Club in conjunction with a flight (not as pilot in command or crew) or while being conveyed in such aircraft in the seat(s) provided for such passenger.

Any Member sustaining bodily injury, fatal or otherwise, outside any aircraft operated by the Club but caused by or arising out of the use of such aircraft shall be deemed to be a third party.

NOTICES

19. All notices shall be posted by being affixed in a prominent position on the Club premises in a part of the Clubhouse which is frequented by Members and it shall be the duty of the Secretary to ensure that any such notice remains so exhibited throughout any period required in that behalf by or under these rules.

PAYMENT FOR SERVICES

20. Members shall promptly settle charges made for all services rendered.

OPERATIONS REGULATIONS

21. All Members shall acquaint themselves with and observe these Rules, aerodrome and flying regulations and all alterations, additions and amendments thereto and of any air navigation convention, act, rule, order, direction or regulation made by Government or local authority and shall be familiar with the 'U.K. Air Pilot'.
- 21.1 No Member shall operate an aircraft in use with the Club, outside the conditions of the 'Certificate of Airworthiness' issued in respect of that aircraft or outside the manufacturer's specifications and recommendations.
- 21.2 No member shall operate an aircraft in use with the Club for manoeuvres in respect of which training is required unless such training has been administered by and instructor and approval of that instructor or the Chief Flying Instructor obtained.
- 21.3 Non-observance of the Operations Regulations may result in a Member being suspended under Rule 15.1.
- 21.4 The Operations Regulations are themselves subject to these Rules.

-END-